

Site Management Safety Training Scheme (SMSTS)

Course Duration	Five Days (Block or 5 day release over 5 weeks)
Who will Benefit	Any person involved in site management, Including supervisory personnel.
Legislative Requirement	The Health & Safety at Work act 1974 The Management of Health & Safety at Work regulations 1999 The Construction Design & Management regulations 2007 *(Covers all regulations relevant to construction projects)
Aims/outline of Training	At the end of the course the delegates will be able to state their understanding of: <ul style="list-style-type: none"> • All legislation and regulations relating to the SMSTS • All of the general aims of the SMSTS • Formulation of a Safety policy • Five steps to Successful Health & Safety Management • Risk assessment principles and procedures • Construction (HSW) • COSHH • Auditing, monitoring and review • Syndicate (assessed) exercises
The Award of the Construction Site Managers Safety Certificate	Will depend on the following: <ul style="list-style-type: none"> • 100% attendance • Satisfactory performance (min 70%) in each of the four core exercises • Satisfactory overall review by programme tutor(s) • A pass mark of 72% in an objective examination • Valid for the period of 5 years
Maximum Number of Delegates	Minimum 6 – Maximum 16
Resources Required	<u>Client to provide:</u> <ul style="list-style-type: none"> • Training room to accommodate a maximum of 16 people with 230V power supply • White screen/ White/blank Wall <u>Trainer to provide:</u> Training Equipment (course notes, Books, overheads, Power point Projector ,Laptop etc)

Duration:

The course is run for one day a week for 5 weeks or can be a 5-Day Block.

Delegates:

The course is limited to a maximum of 16 delegates, delegates with special requirements will need to inform Crossroad H&S in advance of the course. Those with English as a second language must be able to effectively communicate in English.

CITB Grants:

Each delegate is required to have a set of CITB Manuals at a cost of £103. Those Organisations who are in scope for grants as CITB levy payers are entitled to claim £35 per day per delegate and on successful completion of the course £100 achievement grant, details can be found on Construction Skills website

Course Overview

Day 1 :

- Introduction and Registration
- What do you know (Multi choice)
- The Legal System. The Courts. Duty of Care
- Health and Safety at Work Act
- Accidents: Cost of accidents and reporting.
- Overview – Management of Health & Safety at Work Regulations
- Overview – RIDDOR accident reporting
- Exercise 1 – Implementing Health and Safety Legislation

Day 2 :

- Syndicate presentations – Exercise 1
- Overview – The Construction (Design and Management) Regulations –
- Work at Height Regulations
- Management of Contractors
- Electricity at Work – Permits to Work
- Provision and Use of Work Equipment Regulations
- Lifting Operations and Lifting Equipment Regulations
- Fire Precautions and Fire Risk Assessments
- Exercise 2 – Managers and Supervisors Responsibilities

Day 3 :

- Syndicate presentations – Exercise 2
- Control of Substances Hazardous to Health Regulations (as amended)
- Noise at Work Regulations
- Working with Lead – an Overview
- Manual Handling Regulations
- Asbestos – Legal requirements. Client and employers responsibilities.
- Confined Spaces Regulations
- Hand Arm Vibration Syndrome
- Exercise 3 – Site Specific instructions

Day 4 :

- Syndicate presentations – Exercise 3
- First Aid at Work Regulations
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations – RIDDOR
- Communication on Health and Safety
- Safety Representatives and Safety Committees
- Consultation with Employees
- Behavioural Science – Human factors; Causes of error. Identifying training needs
- Exercise 4 – Site Layout

Day 5 :

- Continuation of Exercise 4
- Syndicate presentations
- Final revision period – GE700's
- Final Exam
- Complete Exercise 4 – Questionnaire
- De-brief and discussion
- Course dispersal